

## MINUTES

FBFC Board of Directors Meeting 3-18-2021 This meeting was held online during the Covid-19 pandemic.

Meeting started at 5:32 pm and ended at 6:38 pm.

**Board members present:** Pauline Heyne (President), Adam Bowers (Treasurer), Paul Schulman (Secretary), Jennifer Heeder, Danielle Goldstein (RaMa), Josh O’Conner (Peyton), Andrea Burkins, Scott Campbell, Kylie Hulver, Terra Marshall

**Board members absent:** Christa Hamilton

**Others present:** Bobby Sullivan, General Manager (GM); Sage Turner, CFO and Project Manager; Clare Schwartz, Outreach Coordinator; Jean Karpen, Board assistant

### Meeting Summary:

- Monitoring Report B2 approved
- Board officers elected
- Roles/tasks assigned for Board members
- Discussion of Defining Ownership, working group to be set up

**Approve agenda:** Approved with agreement to shorten discussion of defining ownership & refer the topic to a working group.

**Approve minutes of 2-18-2021** Approved as presented.

**Business Plan and Expansion update** were presented beforehand via email.

**Monitoring Reports:** B2 Planning and Budgeting was approved. Several questions were discussed and answered.

**Board Officers:** New officers for this year were approved:

- President.....Paul Schulman
- Vice-President.....Adam Bowers
- Treasurer.....Peyton O’Conner
- Secretary.....Jennifer Heeder

**Roles/Tasks for Board members:** In addition to officers,

- Scott.....Finance Committee
- Andrea.....Elections Committee
- Kylie.....wherever needed most (Communications/Community Liaison/Elections)
- Pauline.....Lead working group on Defining Ownership
- Terra.....Annual Meeting and other event planning
- Christa.....Annual Meeting

**Defining Ownership:** Pauline will lead a working group to discuss this topic and present options for Board consideration. She will send an email to set up the working group.

Questions/topics to be considered:

- What exactly is an ownership?
  - Individual? Family? Household? What constitutes a family/household?
- How would a scholarship program work?

- Can we use a sliding scale? How would that work?
- Will we ask for input/feedback from owners?
- What Bylaws changes would need to be made?
- Automatic enrollment for DUFEB (Double-up Food Bucks) program participants?
  - What would that cost?
  - Would we need to create a fund to pay for this?
  - This would likely be integrated with a scholarship program.
- Consider asking fully-vested owners to contribute further in some way.
- Contributions at the register? Round up option?
- Our bylaws state that Board members must have an ownership in their name.
  - Is it acceptable to switch the ownership to another name (within the family)?
- Looking for whatever builds loyalty to the co-op.
- Consider how many votes would be allotted.
- NCG, at their co-op, defines a household as all who share a kitchen.
- What does the \$25 fee do?

**Miscellaneous:** Paul will set up and send DocuSign for Board members to sign Conflict of Interest, Confidentiality, and Code of Conduct documents.

**Next meeting will be April 15, 2021 at 5:30 pm.**

Jean Karpen, Board Assistant