

## MINUTES

FBFC Board of Directors Meeting 9-23-2021 This meeting was held online during the Covid-19 pandemic.

Meeting started at 5:37 pm and ended at 7:37 pm.

**Board members present:** Paul Schulman (President), Adam Bowers (Vice-President), Pauline Heyne, Christa Hamilton, Scott Campbell, Kylie Hulver, Terra Marshall

**Board members absent:** Josh (Peyton) O’Conner (Treasurer), Jennifer Heeder (Secretary), Danielle (RaMa) Goldstein, Andrea Burkins

**Others present:** Bobby Sullivan, General Manager (GM); Clare Schwartz, Outreach Coordinator; Jean Karpen, Board assistant; Owners – Mary Hall

### Meeting Summary:

- Executive Session
- Updates – annual meeting/Board elections
- Monitoring reports reviewed and approved: B2 and B4
- Discussion of book “Subtle Acts of Exclusion”
- Committee check-ins and miscellaneous updates

### Calendar Dates:

- October 28 – Virtual Annual Meeting/Party, 6 pm to 7 pm
- Nov. 16 – 12:30 pm Finance Committee meeting

**Approve agenda:** Approved as presented.

**Approve minutes:** Minutes of 8-19-2021 approved as presented.

### Executive Session

#### Annual Meeting and Elections:

- Brief discussion of moving the Annual Meeting to a later date. Decision to leave the date as previously decided – October 28, 2021.
- \*\*\*Paul will create an email [elections@fbfc...](mailto:elections@fbfc...) for owners questions
- Kylie will update info to be sent to owners & send out for Board review.
- Deadline for Board applications to be submitted is Oct. 19.

### Monitoring Reports:

#### B2 Planning and Budgeting

- Scott requested more detail in reports
- Paul will arrange and expansion-only meeting w/ GM & Finance Committee before Oct. 21 Board meeting.
- Motion to approve B2 by Christa, seconded by Scott. Motion carried.

#### B4 Member Rights and Responsibilities

- Motion to approve B4 by Scott, seconded by Pauline. Motion carried.

**Book Discussion:** The Board is reading and discussing “Subtle Acts of Exclusion – How to Understand, Identify, and Stop Microaggressions.” Each Board member shared thoughts and reactions about chapters 1 & 2.

**Committee Check-ins and Miscellaneous Updates:**

- Tax working group – may not be needed. Sage will give an update at the next Board meeting.
- Board email addresses – Paul will check with Peyton.
- Drive reorganization – Jean – reorg is mostly finished. Board members are asked to take a look & give feedback. Paul will review & update permissions & access to Drive folders.
- Terra – September testimonial on ideas to avoid traffic hassles when going to the co-op.
- Pauline will set up an in-person Board social event for October.

**Additional items for next month's agenda:**

- Chapters 3 and 4 of “Subtle Acts of Exclusion”

**Next meeting will be October 21, 2021 at 5:30 pm.**

Jean Karpen, Board Assistant