

## MINUTES

FBFC Board of Directors Meeting 09-15-2022. This meeting was held online during the Covid-19 pandemic.

Meeting started at 5:32 pm and ended at 7:32 pm.

**Board members present:** Adam Bowers (President), Christa Hamilton (Secretary & Treasurer), Paul Schulman, Andrea Burkins, Terra Marshall, Kitty Brown (Love)

**Board members absent:** Kylie Hulver, Scott Campbell

Josh (Peyton) O’Conner has resigned from the Board.

**Others present:** Bobby Sullivan, General Manager (GM); Jean Karpen, Board assistant; Owners – Matt Neill

### Meeting Summary:

- Monitoring Report B2 Planning and Budgeting - approved
- Monitoring Report B4 - approved
- Annual Party/Meeting – planning discussion
- Campaign for DUFB participants to become owners
- Miscellaneous check-ins
- Executive session

**Approve minutes:** Terra moved to approve the corrected minutes of 7-21-22. Christa seconded & the motion was approved. Andrea moved to approve the minutes of 8-18-22. Christa seconded & the motion was approved.

**Owner Comments:** Matt Neill (former Board member) I have been pleased with the changes I’ve seen, and I know there are a lot more coming and that a lot of work has gone into what’s been done so far.

### Monitoring Reports:

- B2 Planning & Budgeting – Bobby gave a brief update on the store. Hot food is back! Sales are strong. The expansion is largely complete within the store. We will be moving the kitchen and produce prep to the warehouse after work there has progressed to a point to allow that.  
Terra moved to approve the report. Andrea seconded and the motion passed.
- B4 Membership Rights & Responsibilities – Christa moved to approve the report. Andrea seconded and the motion passed.

**Board development:** The Board discussed chapters 1 (intro) & 2 of the book “Cultivating Food Justice.” We will read and discuss Chapters 3 & 4 for the October meeting.

### Annual Meeting:

- Meeting will be via Zoom. Consider upgrading our Zoom account for a month to hold this meeting.
- The invitation is mostly ready. The goal is to send it out on Monday, Sept 26.
- Jean will set up a Google phone number for fielding questions about the meeting.
- Paul will run tech for the meeting. It would be good to have a backup person.
- At the October meeting, run through the schedule & finalize assignments for speaking.
- Agenda:
  - Slides/photos, mostly of staff/people
  - Good to do staff recognition video each time – have Amy gather photos.
  - Introduce Board members & talk about our initiatives (readings, ownership fee changes).

- Introduce the DUFb ownership campaign.
- Expansion update – Sage or Bobby. Use drone footage, if possible.
- Owner comments – have owners place comments in the “chat” and a Board member will read aloud all comments.
- Board candidates introduce themselves with a brief statement.
- Costume contest
- Closing remarks with send-off for Peyton & Paul (ending Board service)

**Campaign for DUFb participants to become owners:**

- Have a cornucopia painted on one of the front windows. Bobby & Christa will research someone to paint the window.
- We will do in-house printing for veggie shapes to attach to the cornucopia.
- Christa will train front-end staff as to how to present the campaign to shoppers.

**Miscellaneous check-ins:**

- Website has been updated - meeting info & link to meetings added to the “meetings & minutes” page.
- Bobby will post the Board email address and a QR code with meeting link on the bulletin board.

**Executive Session**

**Next meeting will be 10-20-2022 at 5:30 pm.**

Jean Karpen, Board Assistant