

## MINUTES

FBFC Board of Directors Meeting 2-23-23. This meeting was held online during the Covid-19 pandemic.

Meeting started at 5:32 pm and ended at 7:45 pm.

**Board members present:** Adam Bowers (President), Christa Hamilton (Secretary & Treasurer), Andrea Burkins, Terra Marshall, Kitty Brown (Love), Clare Schwartz, Jerome Smith

**Board members absent:** Kylie Hulver, Laura Ann Edmonds

**Others present:** Bobby Sullivan, General Manager (GM); Dyllan Simmons, Produce Manager; Amy Zimmerman; Jean Karpen, Board assistant

### Meeting Summary:

- GM Report – A Ends Policy and B1 Financial Condition reviewed and approved
- Discussion of Patronage Rebates
- Board Development – Cultivating Food Justice, chapters 7 & 8
- Prep for Board Officer elections next month
- Committee check-ins and miscellaneous updates
- Executive Session

**Approve agenda:** The agenda for tonight's meeting was approved without objection.

**Approve minutes:** Kitty moved to approve the minutes of 1-19-23. Motion was seconded and approved.

### Owner Comments:

- Andrea asked about email notification for ownership renewals and suggested that such notification be sent. Bobby will investigate setting that up.
- Bobby commented that the co-op has been out of Pumfu (tofu made from pumpkin seeds) for a while, and we need to get it back in stock. He suggests that everyone try it!
- Jean commented that she would like to see more regular communication to owners about the expansion project and store updates such as appear in the GM FYI Reports.

### Monitoring Reports:

B1 Financial Condition – The store is doing really well right now; sales growth is up. Several questions were addressed in the Finance Committee meeting last week. Christa moved to approve the report; Andrea seconded and the report was approved.

A Ends Policy – This is probably the most important report of the year – it tracks our accomplishments for the year and measures them by our Ends Policy. This is the kind of information we could do a better job of getting out to the ownership. Andrea moved to approve the report. Kitty seconded and the report was approved.

**Discussion of Patronage Rebates:** Sage prepared several options for distributing Patronage Rebates. The Board will discuss this further in executive session.

**Board Development:** Discussion of chapters 7 & 8 of the book “Cultivating Food Justice.”

**Prep for Board Officer Elections:** Board officer elections will take place at the March meeting. Since our documents describing the officer roles are a bit outdated, one task for the new exec committee is to review, update and reformulate those descriptions. Adam gave a brief verbal overview of each officer’s responsibilities. We need to decide how to structure the voting process for next month (options include self-nomination,

nominations from the floor, consensus, majority vote). Christa is interested in taking on the role of President. Vice President and Secretary are good roles for learning the ropes of being part of the Executive Committee. Adam asked that Board members think seriously about stepping up to one of these positions.

**Miscellaneous check-ins and updates:**

- GM contract – All are asked to review the contract and give feedback right away so we can send it to Bobby for review by next week.
- Staff Party – Still waiting for confirmation of the March 19<sup>th</sup> date. Christa & Clare will take care of the party planning.
- DUFb ownership – An email to prospective participants has been drafted and discussed. Bobby & Jake (Front End Manager) will work out the final details for prospective participants to opt in. Bobby will notify Board members when that email has been sent.
- JEDI (Justice, Equity, Diversity, and Inclusion) – no update tonight
- Newsletter – Suggestion to put some info from the FYI report and/or the Ends report in the newsletter. Suggestion to hold the newsletter until we have an expansion update. The Board agreed to plan for next newsletter to go out around the beginning of April.
- Suggestion to make the \$12.50 DUFb annual ownership fee optional in that those who wish to do so may pay the full \$25.

**Executive session**

**Additional items for next month's agenda:** Chapters 9 & 10 of "Cultivating Food Justice"

**Next meeting will be March 16, 2023 at 5:30 pm.**

Jean Karpen, Board Assistant