

## **MINUTES - September Board Meeting**

This meeting was held in person at the Co-op, 9/18/2025

Meeting started at 5:30 PM

**Board members present:** Terra Marshall (Co-President), Andrea Burkins (Co-President) via Zoom, Jerome Smith, Clare Schwartz via zoom, Buffy Ford, Tricia Baehr.

**Board members not present:** Laura Ann Edmonds (Secretary), John Walker (Treasurer).

**Others present:** Amy Zimmerman (Board Assistant), Bobby Sullivan via Zoom (General Manager).

### **Meeting Summary:**

- Board Check-ins
- Owner Comments
- New Petition Policy, Approved
- September Meeting Agenda, approved
- August 2025 Minutes, approved
- GM Reports:
  - B2, Approved
  - B4, Moved to December
- 50th Anniversary and Annual Meeting Planning
- Election Planning

### **Board Check-ins**

- Each board member provided a brief update on current activities.

### **Owner Comments**

- Member feedback is appreciated. The board will not respond during this session but will review all comments in Executive Session and follow up prior to our next scheduled meeting.

### **Approve September Agenda**

- **Motion:** Tricia motioned to approve, Jerome seconded. Motion approved.

### **Approve August Minutes**

- **Motion:** Terra motioned to approve, Buffy seconded. Motion approved.

### **Petition Policy**

- The Board reviewed the new Petition Policy included in the Policy Manual. Following discussion, Tricia motioned to approve the policy, and Terra seconded. The motion carried unanimously.
- **Motion:** Tricia motioned to approve, Terra seconded. Motion approved.

### **BDS Petition to cancel**

- The Board engaged in discussion regarding the BDS petition. It was decided that Bobby meet with Rusty, inform him of the decision on the BDS petition, and will ask Rusty to submit the other petitions to the board so they can see the language.
- **Motion:** Jerome motioned to approve, Terra seconded. Motion approved.

### **FYI Report from Bobby Sullivan, General Manager**

- Bobby's FYI report was given to the board. Full report is on file. No action was required.
- FYI Report highlights:
  - Requested board approval to postpone Policy B4 report to December.
  - Reviewed BDS petition and new Petition Policy. Provided overview of petition content and implications.

### **B4 Owner Right and Responsibilities Report - Bobby Sullivan, General Manager**

- The B4 Report, Membership Rights and Responsibilities, requires data from the Annual meeting and was moved to December, after the annual meeting.
- **Motion:** Tricia motioned to approve moving the report to December, Jerome seconded moving the report to December. Motion approved.

### **B2 Planning and Budget Report - Bobby Sullivan, General Manager**

- Bobby went over some of the highlights of the B2 Planning and Budget Report. Full report is on file.
- B2 Report Highlights
  - No changes to the March 2025 approved budget.
  - Sales growth exceeded projections; strong performance in Grocery and Produce.
  - Ownership payments up; new Deli Manager improving operations.
  - UNFI closure contuse to affect the Co-op.
  - HBC department facing product availability challenges.
  - Board voted to accept the report as presented.
- **Motion:** Buffy motioned to approve, Tricia seconded. Motion approved.

### **Annual Meeting & 50th Anniversary Party**

- Date & Time: Sunday, November 2nd, with brunch.
- Meeting Quorum is 50.
- Venue Options were included.
  - Possibilities include The Orange Peel, LaZoom, or 67 Biltmore.
- The Orange Peel holds 85 people total. They can set up a microphone for us and it is about \$495 for the rental. We need to clean up after.
- Food & Catering: Brunch style was preferred, with finger foods such as frittatas, quiche, and croissants. Catering could be provided by 67 Biltmore.
- Owner coupon to shop in the store after meeting.

## **Election Discussion**

- Elections
  - Tricia volunteered to be on the Election Committee.
  - Virtual or in-person meet-the-board session was suggested.
- The number of open seats remains unanswered.
  - Board Members that are re-running for the board.
    - Clare and Lulu are undecided.
    - Buffy is cycling off the Board.
    - Jerome is re-running.
- Ideally, applicants will introduce themselves at the Annual Meeting, followed by a virtual vote afterward.
- Marketing for elections will focus on attracting new board members and encouraging participation by highlighting the opportunity to support the community and apply city planning skills.
- Applications will be accepted during the month of September.
- Elections will be held after November 15th.
- Qualifications for board members: Owner in good standing and location.

**Moved to next meeting:** Board folder review. Community engagement.

**Meeting adjourned:** 7:30 PM

**Next meeting:** In person at the Co-op, 5:30PM, 9/18/2025

**Minutes compiled by:** Amy Zimmerman, Board Assistant